

# HOW TO PREPARE YOUR ONE-PAGE ABSTRACT FOR ICPMSE-10J

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## Introduction

This is an example of how to prepare your one-page abstract for the 10<sup>th</sup> International Conference, Protection of Materials and Structures from Space Environment (ICPMSE-10J). The one-page abstract will be reviewed by the program committee and used for selecting oral presentations. Abstract Proceedings will be distributed to participants at the conference. Full proceedings will be published shortly after the conference. It is, therefore, essential that papers be delivered to the program committee on time.

For your convenience, we have prepared two files; Microsoft Word file and its PDF version. You may use Microsoft Word version as a template, but please send us PDF file of your abstract.

## Abstract format

The Abstract Proceedings will be published as an A4 book, Please follow the guidelines below:

- ◆ Paper format: standard A4 (21 cm x 29.7 cm).
- ◆ Vertical typing area is 24 cm (for A4 this means top margin of 3 cm, bottom margin of 2.7 cm).
- ◆ Text (except for the title and affiliation – see below) in two columns of 8 cm each, with an inter-column spacing of 1 cm.
- ◆ Horizontal typing area is thus 17 cm (for A4 this means left and right margins of 2 cm each).
- ◆ Justified text.
- ◆ Font and size: Times New Roman 10 pt; single line space (11 pt).
- ◆ Do not include page headers and footers.
- ◆ Indentation: 10mm
- ◆ Section headings (mixed case, bold face)

At the top of the page,

- ◆ TITLE (in capital letters, bold face)
- ◆ Author's Name(s) (in mixed case)
- ◆ *Author's affiliation(s)* (in Italic)
- ◆ *Professional address with phone, fax numbers and e-mail of the principal author* (in Italic)
- ◆ These are to be centered in one column.

## Figures and tables

The abstract will be printed in black and white. All figures should be integrated in the text. Please number the figures and tables included. Captions of figures or tables are Times New Roman 9 pt; single line space (10 pt).

## File format

Send us, Adobe acrobat file (PDF file) of your one-page abstract as an attached file to your email. Other file formats such as Microsoft Word (.doc), Rich Text Format (.rtf) format, or LaTeX files cannot be accepted. Preferably use the "High quality" setting (Fonts should be embedded.).

We take no responsibility for formatting and other errors resulting from the use of electronic files.

## Submission and deadline

Submission of your abstract should follow the guideline below:

- ◆ Subject line: ICPMSE-10J abstract submission
- ◆ Body: Please specify your preference: oral or poster.
- ◆ Deadline: November 30, 2010.
- ◆ Submission address: yokota@mech.kobe-u.ac.jp



Fig. 1 Tropical fish and coral at Okinawa. Captions of figures or tables are Times New Roman 9 pt; single line space (10 pt).

## References

If references are listed, they should be numbered in square brackets [1], and the list should be placed at the end of the abstract. Format of the reference is as follows:

- [1] M. Tagawa, K. Yokota: J. Spacecraft & Rockets, 41 (2004) 345.
- [2] J. Kleiman et al. Proc. 8<sup>th</sup> ISMSE, Arcachon, 2000, 549.

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